**PROGRAM SELF-ASSESSMENT**

**Survey Questionnaire for Employer**

The purpose of this survey is to obtain employers’ input on the quality of education of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** program of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**University. The survey is with regard to thegraduates of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**University employed at your organization. Your sincere cooperation would enable us to improve the quality of our graduates as per your requirements.

**Name of the Institute/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Corporate Office Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Web: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Nature: Please put tick (√) in appropriate box

 Academic Research Business Enterprise Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Experience Requirement for Entry Level Employees Please put tick (√) in appropriate box:

 Highly Experienced Experience for few years Fresh cannot be generalized

1. Please rate the following dimensions of quality of graduates according to importance in recruitment using the following rating scale:

5= extremely important, 4= very important, 3= important, 2= less important, and 1= not at all important

|  |  |  |
| --- | --- | --- |
| No. | Dimensions of Quality | Rating |
| 1. **Knowledge**
 |
| 3.1 | Job knowledge (knowledge on the subject matter) |  |
| 3.2 | IT Knowledge |  |
| 3.3 | Innovative knowledge  |  |
| 1. **Communication Skills**
 |
| 3.4 | Oral communication  |  |
| 3.5 | Written communication  |  |
| 3.6 | Presentation skills  |  |
| 1. **Interpersonal Skills**
 |
| 3.7 | Ability to work in teams  |  |
| 3.8 | Leadership  |  |
| 4.9 | Empathy  |  |
| 3.10 | Motivation ability |  |
| 3.11 | Reliability |  |
| 3.12 | Appreciation of ethical values  |  |
| 3.13 | Adaptability |  |
| 1. **Work Skills**
 |
| 3.14 | Time management  |  |
| 3.15 | Judgment  |  |
| 3.16 | Problem formulation, solving and decision making skills  |  |
| 3.17 | Collecting and analyzing appropriate data  |  |
| 3.18 | Ability to link theory to Practice  |  |
| 3.19 | Discipline  |  |
| 3.20 | Sense of Responsibility |  |

1. Please evaluate the following dimensions of competence of graduates …… program, … University based on their performance at your organization using the following scale:

5 – Excellent 4 – Very Good 3 – Good 2 – Fair 1 – Poor

|  |  |  |
| --- | --- | --- |
| No. | Dimensions of Quality |  |
| 1. **Knowledge**
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| 3.1 | Job knowledge (knowledge on the subject matter) |  |
| 3.2 | IT Knowledge |  |
| 3.3 | Innovative knowledge  |  |
| 1. **Communication Skills**
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1. Major weaknesses you have observed in the Graduates of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_University working at your organization
2. Do you provide any training just after recruitment before assigning any responsibility: Yes/No

 If yes, please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. General Comments (Please make additional comments or suggestions, which you think would help to strengthen our academic programs for the improvement the quality of graduates).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_